



Job vacancy: Communications Officer post in London

Migrant Voice is looking for a short-term full-time Communications Officer to take over from our current colleague who is moving to a new role and continue building our communications work.

The Communications Officer will implement Migrant Voice's communications strategy to support our aims to bring migrants' authentic voices into the media and migration debates and strengthen the communications capacity of the organisation and its members in London, Birmingham and Glasgow. As a key part of this work, the post holder will continue Migrant Voice's 'Meet a Migrant' project to further develop and implement its last phase. The project works to increase migrants' voices and influence on media.

The Communications Officer will join our team in London full time from March.

Applications should be submitted by writing no more than 4 pages A4 outlining how you fit the criteria for the post and send this together with your CV and the completed equal opportunities monitoring form.

Deadline for receiving all applications is: 8am on Friday 15 January 2021. Interviews with those short-listed will take place on 22 January 2021.

All applications to be emailed to info@migrantvoice.org

See the full [job description here](#) and [equal opportunities monitoring form here](#). For more information contact info@migrantvoice.org

Please note we are unfortunately unable to arrange work permits for people who do not already have the right to work in the UK.

Summary of project activities

The Communications Officer will:

- Update and implement our communications strategy to promote the organisation and further its aims on internal and external platforms
- Raise the profile of migrants' issues in the mainstream media and create opportunities for migrants' voices to be heard, including identifying and brokering interviews and other media opportunities
- Build on our 'Meet the Editors' programme and continue to organise, publicise and facilitate events and meetings between migrants and journalists and editors, to enable dialogue about migration and migrants' experiences to take place and create opportunities for and influence media stories.
- Manage the organisation's communications infrastructure including website, and social media as well as producing online content.

- Produce the organisation's high-level written material and media copy including positions, editorials and news releases to target external audiences.
- Train, mentor and support migrant individuals and groups to enhance their capacity and confidence in speaking with the media.
- Create policy/issues briefings based on migrants' experiences raised at our activities and disseminate to policy makers.

See the [full job description here](#).

Migrant Voice (MV) is a national, migrant-led organisation working with migrants from all around the world with all kinds of status, including refugees and asylum seekers. We develop the media skills and confidence of migrants with the aim of strengthening their voices in the media and civil society in order to counter xenophobia and build support for our rights.