

Name of organisation: Migrant Voice

Project: Migrant Voices for Change Network Glasgow

Position: Volunteer

Title: Glasgow Community Support Worker (volunteer)

Responsible to: The Director

Working days: 2 days per week for 6 months. (Will include some evening activities.)

Travel will be reimbursed

Start Date: March

How to apply: To apply for this voluntary position, send us your CV and a cover letter explaining why you are the right person for this position. Send to email: nazek@migrantvoice.org by Friday 14 February 12 noon. Interviews with those shortlisted will take place on Tuesday 18 February in Glasgow.

Migrant Voice is looking for one or two committed individuals to support the activities of our network in Glasgow over a period of 6 months.

This is an opportunity for someone who is looking to build their project worker skills or would like to contribute their existing skills and knowledge to benefit our area of work.

The successful applicant/s will receive media training and project development training as well as regular mentoring and support.

The Migrant Voices for Change Network in Glasgow works to create platforms, training and support to ensure that migrants are increasingly speaking out in order to build understanding and solidarity and combat xenophobia and hostility.

Main tasks will include:

- Support and work with the Director to organise our network meetings in Glasgow. The meetings will explore the issues of the day and how they are affecting migrants through discussions, inviting guest speakers/experts, building solidarity with other stakeholders and developing a strategy/plan of action
- Help run discussion groups with diverse groups of migrants to explore issues affecting their communities
- Help set up a self-help migrant women group
- Do outreach and strengthen the membership of the network
- Undertake related organisational and administrative work including collecting data and keeping records, etc.

Other general duties

- Participate in supervision meetings and team meetings, as required
- Adhere to MV's policies and procedures and demonstrate a commitment to equal opportunities and confidentiality policies

- Work effectively on your own and as part of a small team - encouraging a co-operative and supportive environment within the organisation

Person Specification

Title: Glasgow Community Support Worker (volunteer)

Essential Criteria

- Knowledge of the key issues that affect migrants and refugees
- Excellent written and verbal communication skills and computer skills
- Strong interpersonal skills with the ability to develop effective relationships with stakeholders
- Excellent organisational skills
- Ability to be self-directing, work on own initiative and be flexible
- Have a commitment to opening up opportunities for migrants and refugees
- Sensitivity and discretion in dealing with confidential information

Desirable

- Experience of working with migrants and refugees